



# ACTIONS for the School District Administrator

## Superintendent, 504 coordinator, or other school administrator responsible for coordinating student services

- ❑ Provide leadership in developing district policy related to all aspects of diabetes management at school that is consistent with the standards of care<sup>1</sup> recommended for children with diabetes, including delegation of responsibilities, required staff training, medication administration policy, and blood glucose monitoring. Obtain input from local or regional experts.
- ❑ Support implementation of district policy. Support school district health professionals and other school administrators regarding:
  - 1) development, coordination, and implementation of diabetes management training;
  - 2) ongoing quality control and improvement of these training programs;
  - 3) development and implementation of a program to monitor the performance of those who receive training.
- ❑ Arrange for training of school personnel. Arrange for a health care professional, such as the school nurse or a diabetes-trained public health nurse, to provide training and ongoing monitoring for trained diabetes personnel.
- ❑ Allocate sufficient resources to manage students with diabetes.
- ❑ Monitor schools attended by students with diabetes for compliance with district policy.
- ❑ Meet with members of the school health team as needed. Address issues of concern about the provision of diabetes care by the school district, as appropriate.
- ❑ Respect the student's confidentiality and right to privacy.
- ❑ Learn about diabetes by reviewing the materials contained in this guide.
- ❑ Understand and implement the federal and state laws that may apply to students with diabetes, including Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Individuals with Disabilities Education Act.

<sup>1</sup>The American Diabetes Association (ADA) publishes "Standards of Care for Diabetes Management" annually in the journal *Diabetes Care*. These standards also appear on the association's website, [www.diabetes.org](http://www.diabetes.org). See the ADA's position statement on "Care of Children with Diabetes in the School and Day Care Setting" on pages 73–77 of the complete publication titled, *Helping the Student with Diabetes Succeed: A Guide for School Personnel (NDEP-61)*.